



***Elevate CCIC, Inc.***

700 Broadway Ave East  
Suite #8 Mattoon, IL 61938

[admin@elevate217.org](mailto:admin@elevate217.org)  
(217) 238-8519

Dear Applicant:

**The Notre Dame Innovation Lab, McHugh's Restaurants, and Elevate CCIC, Inc.** are pleased to welcome your application to participate in the 2021 Maker Internship. (ND Maker Internship) This unique opportunity will allow three individuals from (CHS, MHS, and LLC) in the Coles County area to participate in a 8 week paid summer internship at the University of Notre Dame. Students who are selected will be employed by the **University of Notre Dame for their 8 weeks and receive \$12 an hour** (or \$480 a week Gross). The internship will commence on Monday June 7th, 2021 and end Friday July 30th, 2021. All Transportation, Housing, Food and Basic Necessities will need to be addressed by the student and/or their guardian. Housing recommendations will be provided, if selected. At the end of this program, the student will gain enough aptitude to be a formally certified **SolidWorks** Associate. After the program Elevate CCIC, Inc. will be available to provide a space to work, and help formalize their Idea into a business.

**The tentative schedule is as follows:**

- Weeks 1-2: SolidWorks immersion, culminating in formal CSWA certification (Certified SolidWorks Associate)
- Week 3: 3D Printing immersion, culminating in formal certification (via Dasai Systems)
- Weeks 4-6: Corel Draw/Laser Cutting immersion.
- Weeks 7-8: Launch a product-based company (*either individually or as a team*). Skill development in Starting an LLC with EIN, Establishing an Operating Agreement, obtaining a Business Checking, Launching a Shopify Ecommerce platform, Product Management, Social Media Marketing... and much more.

The selection committee will be looking for candidates who are interested in 3D Printing, Laser Cutting, General Making, Product Development, and or launching a business. This cohort is supported by the business community in Coles County in partnership with **Elevate CCIC, Inc.** and **Notre Dame Idea Innovation Lab.**

As a member of this Cohort, you will be challenged in new and exciting ways, and you will learn under the supervision of Coles County Native Professor Matt Leevy. In addition, you will have the opportunity to develop a lasting and important network of contacts. You will be expected to pay for your housing, transportation to and from Notre Dame, food and basic necessities.

The Cohort meets from 9am-5pm Monday- Friday at the Idea Center Innovation Lab at the University of Notre Dame. Plan on spending time outside of the school day following through with the work and projects if needed.

This application is due to Elevate CCIC, Inc. 700 Broadway, Ave Suite #8 Mattoon, IL 61938 by **Friday, April 30th, 2021 at 11:59 P.M.** For questions please Call (217) 238-8519



# APPLICATION 2021

**Part I:**

Date \_\_\_\_\_

**STUDENT INFORMATION:**

Student Name \_\_\_\_\_ Male Female

Home Address \_\_\_\_\_  
*Street Number Street or Route City State Zip*

Student Telephone (\_\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Email address \_\_\_\_\_

Name of Current School \_\_\_\_\_ Current Grade Level \_\_\_\_\_

Parent or Legal Guardian's Full Name if Under 18:  
\_\_\_\_\_

Parent or Legal Guardian's Home Address *(if different than above)* \_\_\_\_\_

Parent or Legal Guardian's Telephone (\_\_\_\_\_) \_\_\_\_\_ *(if different than student number)*

Parent email address \_\_\_\_\_

**Part II: NARRATIVE STATEMENT**

Introduce yourself to the selection committee. This statement should reveal your personality, work style, technical skills, why you are interested in the internship and how you intend to contribute to the program. Please include work experience or entrepreneurial activities you have undertaken (babysitting, detasseling, lawn mowing, lemonade stand, online sales, etc.) If you have ever started or considered starting your own business, please describe that idea or business as a part of this narrative.

**Format:** Essay; 1-page maximum, typed, double-spaced, letter quality font no smaller than 12 point, margins should be 1 inch on the top, sides and bottom. Your name should appear at the top of the page.

**Part III: Idea Pitch-** All applicants will need to pitch how they will leverage the opportunity to advance a business idea or personal career goal. You can pitch your unique talents and skills or pitch an Idea, design or entrepreneurial goals. The pitch will take place in front of a panel of judges at Elevate CCIC, Inc.

**Make sure that you have all signatures!!**

**Your narrative statement, Idea Pitch, and this application should be turned in to Elevate CCIC, Inc. by the deadline.**



## APPLICATION 2021

**Part III: Idea Pitch-** All applicants will need to pitch how they will leverage the opportunity to advance a business idea or personal career goal. You can pitch your unique talents and skills or pitch an Idea, design or entrepreneurial goals. The pitch will take place in front of a panel of judges at Elevate CCIC, Inc. **Part IV: APPLICANT'S STATEMENT AND SIGNATURE**

- I certify that to the best of my knowledge all of the information I have provided is accurate and that the work submitted is my own.
- I acknowledge that information about my selection to the NDE Idea Cohort and the projects that I develop there may be shared with the public.
- I understand that it is my responsibility to return this form and the required attachments to Elevate CCIC, Inc. I further recognize that it is my responsibility to stay in touch to ensure that the application is filed in complete form and submitted in a timely manner.
- I agree to participate in a formal interview process prior to my selection to the program, if requested.

Applicant's Signature \_\_\_\_\_

### Parent/Guardian's Statement and Signature if under 18 years of age.

- I have reviewed the information on this form and give my permission for my child to proceed with the application process. I authorize my child's school and its employees to release any information necessary for this application.
- I recognize that it is my child's responsibility to ensure that the complete application is filed in accordance with the stated deadline.
- I understand that the application becomes the property of Elevate CCIC, Inc. and cannot be returned.
- I understand that Transportation, Housing, Food and Basic Necessities is a required element of this program and I will make sure my child has transportation and housing available to get to their site and back to work each day.

Parent/Guardian Signature \_\_\_\_\_

**Make sure that you have all signatures!!**

**Your narrative statement, Pitch Idea and this application should be turned in to Elevate CCIC, Inc. by the deadline.**